

# Witham Friary Parish Council

Clerk: Joseph Leach | 1a Harewell Walk, Wells, Somerset, BA5 2EZ  
[withamfriary.parishcouncil@gmail.com](mailto:withamfriary.parishcouncil@gmail.com)

## COUNCIL SUMMONS AND AGENDA

Members of the Public and press are welcome to attend.

Please be aware that members of the public and press will be excluded if the parish council, by resolution, enters a confidential session

Members of public are welcome to speak for a brief period at the beginning of the meeting on any matter concerning them, but for anything substantial please put your statement or query in writing to the clerk.

**To:** All Members of Witham Friary Parish Council

You are hereby summoned to the next full council **Meeting of Witham Friary Parish Council** to be held on **Wednesday 14<sup>th</sup> August 2024 at 19:30** at the Dovecote, Witham Friary.

The business to be dealt with is set out in the agenda below:

1. **Apologies for absence**
2. **Declarations of Interest**
3. **Approve the minutes of the last meeting**
4. **Correspondence**
5. **Finance:**

### 4.1 Approval of the schedule of payments below

Steve Orr (Invoice 15)	£246.98
Steve Orr (Invoice 9)	£426.98
A.A Liggatt (Internal Auditor)	£150.00
J Leach (Clerk) June Wages	£207.00
J Leach (Xero Refund INV 19891746)	£15.00
J Leach (Clerk) July Wages	£279.00
J Leach (Xero Refund INV 20260047)	£15.00
SALC Annual Subscription 2024/25	£118.29
Grass Valet (Inv.4174/4495/4565/4607/4650)	£4,113.60
SSE Electric (Car Park Lights)	£367.22

### 6. Reports/Matters:

- 10.1 Chairman's Report
- 10.2 Highways
- 10.3 Witham Water
- 10.4 Network Rail
- 10.5 Recreation Ground
  - portaloo hire
- 10.6 Play Patch
- 10.7 Footpaths
- 10.8 Biodiversity & Environment
- 10.9 Dovecote
  - Heating
- 10.10 Contingency Planning
- 10.11 Village Groups/Organisations

- 10.12 Future Events
- 10.13 Somerset Councillors

- 7. Any Other Business
  - Future meeting dates

Signed,

A handwritten signature in black ink, appearing to read 'J Leach', is centered within a light gray rectangular box.

**J Leach (Parish Clerk), On behalf of the Council**