

Witham Friary Parish Council

Clerk: Joseph Leach | 1a Harewell Walk, Wells, Somerset, BA5 2EZ
withamfriary.parishcouncil@gmail.com

COUNCIL SUMMONS AND AGENDA

Members of the Public and press are welcome to attend.
Please be aware that members of the public and press will be excluded if the parish council, by resolution, enters a confidential session

To: All Members of Witham Friary Parish Council

You are hereby summoned to the next full council **Meeting of Witham Friary Parish Council** to be held on **Wednesday 12th June 2024 at 19:00** at the Dovecote, Witham Friary.

The business to be dealt with is set out in the agenda below:

1. **Apologies for absence**
2. **Declarations of Interest**
3. **Approve the minutes of the last meeting**
4. **Matters Arising**
5. **Annual Governance and Accountability Return 2023/2024 - Exemption**
6. **Risk Assessment and approval of Annual Governance Statement**
 - 6.1. Internal Audit
 - 6.2. Annual Governance Statement
7. **Finance:**
 - 7.1 Approval of Accounting Statement for 2023/2024
 - 7.2 To confirm signatories for Council bank Account
 - 7.4 To consider a grant application the Village Fields
 - 7.3 Approval of the schedule of payments below

Steve Orr (Invoice 3)	£272.00
Steve Orr (invoice 6)	£407.00
J Leach (Clerk) April Wages	£146.00
J Leach (Clerk) May Wages	£504.00
J Leach (Xero Refund INV 19187005)	£9.00
J Leach (Xero Refund INV 19528405)	£9.00

8. **Reports/Matters:**
 - 10.1 Chairman's Report
 - 10.2 Highways
 - 10.3 Witham Water
 - 10.4 Network Rail
 - 10.5 Recreation Ground
 - 10.6 Play Patch
 - 10.7 Footpaths
 - 10.8 Biodiversity & Environment

- 10.9 Dovecote
- 10.10 Contingency Planning
- 10.11 Village Groups/Organisations
- 10.12 Future Events
- 10.13 Somerset Councillors

9. Any Other Business

10. Date of Next meeting

Signed,

A handwritten signature in black ink, appearing to read 'J Leach', is written over a light grey rectangular background.

J Leach (Parish Clerk)
On behalf of the Council