All meetings are normally open to the Public and Press

3rd August 2023

To: All Members of Witham Friary Parish Council, District Cllr Gay, County Councillor Clarke.

Dear Councillor

You are summoned to a full council meeting of the Witham Friary Parish Council on **Tuesday 8th August 2023 7.30pm.** The meeting will be held at Witham Village Hall.

The meeting will consider the items set out below.

J A Gregory

Jennifer Gregory

Parish Clerk

A G E N D A

Meeting to be suspended for a public session to enable the electorate of Witham Friary to ask questions or make comments. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to address the Chair with their question and please restrict their comments and/or questions to 2 minutes on any relevant issue. Member of the Press and public will be excluded if the Parish Council by resolution enters a confidential session

**08.22/23.01 Apologies for absence and to consider reasons given**

1.1 Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given.

**08.22/23.02 Declarations of Interest and Dispensations**

2.1 Members to declare any interest they may have in agenda items in accordance with the Council’s Code of Conduct.

2.2 To receive written requests for dispensation for disclosable pecuniary interests.

* 1. To grant any dispensation as appropriate.

**08.22/23.03 Minutes of the previous meeting held**

* 1. To confirm and sign as a correct record the minutes of the meeting held on 9th May 2023

**08.22/23.04 Planning Applications for consideration**

Bindon Lane Inquiry – Cllr Ferrari

**08.22/23.05 Finances**

5.1 To agree schedule of payments as indicated below:

J Gregory Clerk Salary £ 229.36

Ecclesiastical Insurance Dovecote Due 24.8 Renewal Awaited

5.2 Financial Update including cashbook figure as at 31.07.23 £ 33896.37 – note this includes donation from Conkers for the Goals, Distgen £2378.61. Additional cricket pitch cuts have been chased for payment.

**08.22/23.06 Reports**

6.1 Chairman’s Report

6.2 Highways (FN)

* 1. Communications (MF)

6.4 Recreation Ground (WS/JK)

* 1. Play Patch (JK)
  2. Footpaths (LS)
  3. Biodiversity Officers (LS MF)

6.8 Dovecote – Progress update on quotation and rental

**08.22/23.07 Network Rail update (MF)**

**08.22/23.08 Other business referred to the Clerk**

8.1 Flood water Reporting

8.2 Heal Rewilding and fire breaks

8.3 Play Patch Grasscutting

**08.22/23.09 Date of next meeting**

9.1 September meeting to be held 12th September.

**Close**